



MUSEUM
ACCREDITATION

Accreditation Scheme for Museums
and Galleries in the United Kingdom

Accreditation Mentor expression of interest form

November 2018

What experience do I need?

We define an Accreditation Mentor as having:

- A. At least three years working in museums, with experience at curatorial/ managerial level
- B. A commitment to your own learning and development to show you keep your knowledge, skills and experience up to date

As Accreditation covers all aspects of a museum's business it's unlikely you'll have the full range of professional skills to advise on all areas with the same level of expertise. Your experience can be across any of the three areas of requirements within the standard: organisational health, managing collections, or users and their experiences. You're not expected to be an expert on everything!

Whilst one museum professional must fulfil the role of Mentor to sign off the museum's Accreditation application, you don't have to work alone. You may invite colleagues to help on specific areas or bring relevant expertise into the museum in other ways.

How do I become an Accreditation Mentor?

If you are interested in becoming a mentor, the first step is to complete this form.

The information you provide will be reviewed against the published eligibility criteria by your Accreditation assessing organisation.

What happens next?

Accreditation Mentors are appointed by individual museums, but we can also help with getting started and finding a suitable match.

Once eligibility is confirmed, your contact details, key skills and the geographical areas you would be willing to work in, will, with your agreement, be made available to those museums seeking Accreditation Mentor support.

How will my information be used?

Any personal information you provide will be used purely for the purpose of considering eligibility as an Accreditation Mentor for the Accreditation Scheme.

No personal information provided will be published unless as otherwise required by law and all data will be handled in accordance with the General Data Protection Regulation and the Data Protection Act 2018. For more information contact accreditation@artscouncil.org.uk

Contact Details

Title:	
First Name:	
Last name:	
Job title/position:	
Correspondence address:	
Postcode:	
Telephone number:	
Email address:	
Please indicate whether these details are personal or business:	
Personal <input type="checkbox"/>	Business <input type="checkbox"/>

Key Skills

Please list below those areas of activity undertaken by a museum that you consider to be your key skills:

Standard requirements		Tick
Organisational health		
1	Appropriate governance and management	
2	Planning and resource planning	
3	Assessing and managing risks	
Managing collections		
4	Holding and developing collections	
5	Collections documentation	
6	Collections care and conservation	
Users and their experiences		
7	Museum access	
8	Audience development	
9	Learning, public engagement and communications	

A) Experience

Please detail your relevant professional experience

Role	Organisation	Start Date	End date
Brief description of responsibilities			

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Brief description of responsibilities			

Role	Organisation	Start Date	End date
Brief description of responsibilities			

B) Learning and development

To meet the criteria, you'll need to provide evidence that you're committed to your learning and development by keeping your museum skills, knowledge and experience up to date.

- We'll ask for some examples of how you're keeping up to date with your professional knowledge, skills and sector trends.

You could attach your CV, a learning log, tracker, or CPD plan if that's easiest.

Alternatively, please describe a few examples here of what you have learnt and how you might apply it to your mentoring role.

Learning log		
Date	What was the development or learning activity?	What did you learn or how might you apply it?

Where would you like to mentor a museum?

Museums are responsible for finding their own mentor but we can help give you more information about how to go about this and what's involved.

Let us know which country, region or area you'd like to mentor in.

For example, UK, Scotland, South West

A) Declaration

Signed:	
Name:	
Date:	

Who do I contact?

Send the completed form to your relevant Accreditation assessing organisation.

Arts Council England

Email to accreditation@artscouncil.org.uk

www.artscouncil.org.uk/supporting-arts-museums-and-libraries/museums-accreditation-scheme

Museums Galleries Scotland

Email to accreditation@museumsgalleriesscotland.org.uk

www.museumsgalleriesscotland.org.uk/accreditation-recognition/

Welsh Government

Email to mald@gov.wales (English)

Email to mald@llyw.cymru (Welsh)

gov.wales/topics/culture-tourism-sport/museums-archives-libraries/museums/accreditation/

Northern Ireland Museums Council

Email to devofficer@nimc.co.uk

www.nimc.co.uk/accreditation/



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Llywodraeth Cymru
Welsh Government

